CAREER POINT UNIVERSITY

Ref no CPUK/RO/2024-25/56 Date 28 June 2025

# Food Sustainability Committee

## Career Point University, Kota

**Purpose**

The Food Committee of Career Point University is constituted to ensure quality, hygiene, safety, nutrition, and effective management of food services across all Mess, Canteens and Pantries operating within the University campus.

**Scope**

The committee shall monitor and regulate all Messes, Canteens, Pantry Services and outsourced food vendors within the University premises.

**Objectives**

1. To ensure safe, hygienic and nutritious food for students, faculty, and staff.
2. To monitor food quality, quantity, pricing and cleanliness.
3. To address complaints and feedback related to food services.
4. To ensure compliance with FSSAI and University guidelines.
5. To promote food waste management and sustainability practices.

**Constitution of Food Committee**

| S. No. | Designation | Name | Department / Affiliation |
|---|---|---|---|
| 1 | Chairperson | Mr. Ravi Shankar | Registrar |
| 2 | Vice Chairperson | Dr. Gunnjeet Kaur | Associate Dean School of Agricultural sciences |
| 3 | Member | Dr. Ratnakar Pathak | School of Agricultural sciences |
| 4 | Member | Dr. Manish Kumar | School of Agricultural sciences |
| 5 | Member | Mr. Harsh Tripathi | School of Legal Studies of Governance |
| 6 | Member | Mis Ritu Sharma | Department of Pharmacy |
| 7 | Member | Mis Tanvi Thakur | School of Computer Application and Technologies |
| 6 | Hostel Warden Boys (Member) | Mr. Naveen Kumar | Boys Hostel Warden |
| 7 | Hostel Warden (Girls) (Member) | Hemlata Chaudhary | Girls Hostel Warden |
| 8 | Student Representative | Meghansh Beriwal (K27438) | Student Boys Hostel |
| 9 | Student Representative | Ritika (K24429) | Student Girls Hostel |
| 10 | Mess Manager (Invitee) | Mr. Gurdeep Singh Salooja | Mess Contractor |
| 11 | Canteen Contractor (Invitee) | Manoj Bhatnagar | Canteen Contractor |



**University Campus :** Alaniya, Jhalawar Road, Kota – 325 003 (Rajasthan)
**City Office:** Career Point Limited, Ground Floor, CP Tower 1, IPIA, Road No.1, Kota-324 005 (Raj.) | Ph: +91 90791 34713
**website:** www.cpur.in | **email:** info@cpuniverse.in

**Roles and Responsibilities of the Committee**

The committee shall perform the following functions:

| S No | Responsibilities | Concern Person |
|---|---|---|
| 1. | Monthly inspection of all messes, canteens and pantries | Dr. Manish Kumar, Miss Tanvi Thakur and Mr. Abhijeet Anand |
| 2. | Surprise checks for hygiene, food quality and storage practices. | Dr. Ratnakar Pathak and Mr. Harsh Tirpathi |
| 3. | Approval of balanced and nutritious menus. | Dr. Manish Kumar, Mr. Naveen Kumar and Hemlata Chaudhary |
| 4. | Review and redressal of food-related complaints. | Student Representative, Mr. Naveen Kumar, Hemlata Chaudhary and Mr. Gurdeep Singh Salooja |
| 5. | Monitoring food handlers' hygiene and safety compliance. | Mr. Naveen Kumar, Hemlata Chaudhary and Mr. Abhijeet Anand |
| 6. | Implementation of food waste management and composting practices. | Dr. Ratnakar Pathak and Mr. Naveen Kumar, Hemlata Chaudhary and Mr. Gurdeep Singh Salooja |
| 7. | Submission of inspection and action-taken reports to University authorities. | Mr. Mohit Mathur and Dr. M.K. Gupta |

**Review and Modification Clause**

The composition and functioning of the committee shall be reviewed at the commencement of the next academic session. The University reserves the right to modify, replace or include members based on administrative requirements and performance review. All responsibilities and agenda items shall be deliberated during committee meetings and properly documented in the Minutes of Meeting (MoM). The approved MoM shall be submitted to the Registrar's Office for review, record and further necessary action.

This Office Order shall come into force with immediate effect.

**Registrar**

**Career Point University Kota**

REGISTRAR
Career Point University
Kota - Rajasthan

**Copy To:**

1. Hon'ble Vice Chancellor
2. Registrar Office
3. All Concerned Members
4. Hostel Administration
5. Mess & Canteen Management
6. Office Record