



ADMISSION ANNOUNCEMENT

Announcement for admission to various academic programs of Career Point University, Kota shall be published in leading Hindi and English newspapers of different regions of the country or all over India and/or website of the University.

ADMISSION CRITERIA

The numbers of students to be admitted in each academic session to the various academic programs are approved by the Academic Council of Career Point University, Kota. Only the predetermined number of students shall be admitted to any of the academic programs.

Admissions to any academic program in the Career Point University, Kota will be made on the basis of merit determined as per the procedure laid down by the University. (Marks obtained in the qualifying examination etc.)

University may conduct its own entrance test, interview, counseling, direct admission or any other basis as per the specific requirements of the particular academic program and the weightage to be assigned for various admission criteria shall be as prescribed by the University from time to time.

University may consider/utilize the list of results of such examinations/tests conducted by different state/ national/ professional bodies/boards.

The University may decide to make admissions to the vacant seats in any of the academic programs on merit basis or otherwise, as deemed fit.

Candidates who fulfill the requisite qualifications and eligibility criteria for any academic program in accordance with the provisions mentioned or such qualifications recognized as equivalent to either of the eligibility criteria prescribed by the University, shall be considered for admission to any academic program.

For Program/Course Information: <http://cpur.in/departments/>



INTERNATIONAL STUDENTS

An overseas student belonging to Foreign Nationals, NRIs, PIOs or such other category wishing to join the University should submit an application form to the **Office of International affairs (OIA)** along with the prescribed fee. The student will also submit all the required documents by mail or by post.

The documents will be sent to the Association of Indian Universities or other concerning councils by the student himself or by the OIA along with the prescribed fee, for getting the equivalence certificate to certify that the student fulfills the criteria for admission in the particular program.

The foreign students will not be required to appear in the entrance examination held for the particular course by the University unless so is under the rule of the statutory body. However, they should fulfill the qualifying criteria as laid down by the university.

After verifying the eligibility of the candidate for admission in a particular course the OIA will issue a provisional admission letter to the student and will ask the student to obtain a Visa from the appropriate authority.

After submitting a copy of the Visa and/or any other certificate required from the Embassy/Government for admission, the student will be informed to deposit the required fee and the Medical Certificate.

All the Foreign Nationals/NRI students will require a student visa endorsed to only Career Point University, Kota for joining full time program. No other endorsement is acceptable.

The international students will pay the fees in US dollars except students from Nepal, Bhutan and other selected SAARC countries (as may be decided from time to time), who will pay the fee in INR. In special cases, payment of fee in the equivalent Indian Rupees may be considered based on the prevailing US\$ conversion index.

The OIA will continue to play the role as a coordinating agency between the foreign students and F.R.R.O. for periodic reporting.

Further Information: <http://oia.cpur.in/>

ADMISSION PROCEDURE



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The Candidates are advised to go through the details of the program interested in and its eligibility criteria before applying for the same.

Applicants seeking admission to any of the academic programs are advised to send their applications on the prescribed format obtained from the Admission Cell of Career Point University, Kota on payment of prescribed **Registration Fee of Rs 1000.00**. Registration Fee can be deposited in cash at cash counter at main or split campus of University or by demand draft drawn in favour of **“Career Point University” payable at 'Kota'** or through online transfer to University account .

Online Form link: <http://cpur.in/ApplyOnline/UI/OnlineAdmission/default.aspx>

Applicants must enclose a demand draft if application form is downloaded from the website of the Career Point University, Kota.

Offline Form link: http://cpur.in/download/CPU_Application_Form.pdf

The complete filled application form should be submitted in person or sent by post to **“The Admission In charge, Career Point University, Ground Floor CPTower-2, Road No.1, IPIA, Kota – 324005, Rajasthan, India”** on or before the due date.

All the information furnished in the application form should be carefully filled, complete and correct to the best knowledge of the aspirants and followings duly attested copies of all the required documents/certificates must be enclosed:

10th mark sheet

12th mark sheet

Graduation mark sheet

Transfer certificate/ Migration Certificate

Character certificate

Gap Affidavit (if any)

05 passport size photographs

Proof of entitlement for a particular reservation category (SC/ST/OBC Certificate)

Pre-Qualifying Test Score card (if any)

Medical Fitness certificate

Aadhar card

Anti Ragging Affidavit



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On receipt of the complete application form, and satisfying all the requirements and eligibility criteria for admission to any of the academic programs, the candidate shall be considered for provisional admission to a particular academic program, subject to the availability of seats.

After deposition of program fees, students are being admitted to the University. After admission confirmation, an Anti-Ragging affidavit by student & parents on Rs. 50/- stamp paper duly attested by the oath commissioner/notary, has to be submitted.

Fee Payment: <http://cpur.in/Payment/DomesticPayment.aspx>

Affidavit Format: http://cpur.in/download/Admission_Affidavit_Format.pdf

University may ask for submission of any certificate or document to the student prior or at the time of admission or afterwards, for the purpose of admission or otherwise, as decided by the University.

For any further clarification/enquiry, the candidate may contact the Admission Cell of Career Point University, Kota.

SCHOLARSHIP

Career Point University encourages and motivates meritorious students by awarding them various merit scholarships on the basis of qualifying exam. Calculation of scholarship amount will be based on following pre conditions after due recommendation of Director/HOI.

If a student is eligible for more than one scholarship (on tuition fee) then only one type of scholarship will be provided, whichever is higher.

Scholarship on tuition fee will be applicable to the entire course duration.

Early Admission Benefits (EAB) discount will be applicable only one time in 1st semester/year
5% additional Scholarship will be granted to Old Career Point OR CPU students seeking admission in B.Tech, M.Tech OR MBA.

Rs 5000 (Admission Fee) waiver off will be given to existing students under EX-CPU category, if there is no academic session gap between UG to PG and Diploma to Degree.

Faculty/staff will be entitled for scholarship, as per university existing rules.

Same will be in scholarship percentage/amount in proceedings years as granted in 1st semester/year

Career Point University does not take responsibility for any Government / Non-government scholarship other than scholarship provided by the University.



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To facilitate admission of economically needy students to professional courses with higher fee structure, the Career Point University has recently collaborated with Liquilloans & Propelld to provide loan scholarships.

More details: <http://cpur.in/scholarship-financial/>

PROVISIONAL ADMISSION

If a candidate appears in a qualifying examination and the results, thereof is awaited, shall be eligible for provisional admission to any of the academic programs of the university.

Admission of students in any of the academic programs in the University shall stand provisional, subject to the submission of required documents within the stipulated time frame.

Those who are given provisional admission due to non- declaration of their qualifying examination result are required to submit the marks sheet before appearing in the University examination. Refund of fees in such cases shall not be permissible.

The admission of the student to any of the academic programs, shall stand provisional unless and until confirmed by the University and shall also be subject to the cancellation as per the statutes, rules & regulations.

FEE REFUND POLICY

Full fee except Admission Fee will be refunded in case a student withdraws admission before the commencement of classes.

No refund is permissible in case the student withdraws after commencement of the classes.

Application form fee & Admission fee is not refundable under any circumstances.

Caution money and Hostel Security money will be refunded in full after submission of complete No Due certificate of respectively.

Hostel Fee will be refunded after proportioned deducting of fee till the month of withdrawal, if student leave hostel without completing session.

Refund will be processed by the finance office of the university upon receiving approval from the Director (Admission) and will be paid by crossed cheque in the name of the student or father/guardian after 90 days from the date of receipt.

All dispute pertaining shall fall within the jurisdiction of Kota (Rajasthan) for Career Point University, Kota. The registrar of the concerned institute shall be the legal person for all such matters.



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at the admission/registrar office. After recommendation of concern HOD/In charge student should submit Program/Branch Change format in registrar office for further process and necessary action.

No Program/Branch change fee charged from newly admitted students if application will be received before commencement of classes.

After that and from 2nd year student Program/Branch change fee charged from student.

Branch Change Fee: Rs 500.00 & Program Change Fee: Rs 1000.00

Student can change their program/branch, before the conduction of 1st minor examination only.

TRANSFER ADMISSION OR CREDIT TRANSFER POLICY

If an aspirant has completed his/her 1st year or 2nd year from any other university and wishes to apply for 2nd year or 3rd year respectively. Aspirants submit an application form prescribed format available at the admission office with all necessary transcripts and documents listing down the courses you've completed, along with their description.

Admission office forward these documents to the Transfer Committee, Transfer Committee prepares a comparative study between curriculum of Source institute and Destination institute, of desired program that should aspirant want to take admission. This comparative study is called "Equivalence" in university terminology.

The "Equivalence" forwarded to the Admission Office, and then the Admission office notifies the aspirant that how many credits are eligible for being transferred.

The aspirant have to earn the required credit of difference or back papers mentioned in "equivalence" by appearing in the exam as per the university examination policy.

Aspirants are liable to pay Program fee + Transfer Fee & Back paper fee as per the university norms.

RESERVATION POLICY

Under chapter 9 section 9.1.3 of the Career Point University Act 13 of 2012, the University will adhere to the criteria of reservation as per the policy of the state Government.

LATERAL ENTRY ADMISSION POLICY

Eligibility Criterion: Eligibility criteria for admission in 2nd year of Bachelor of Technology through lateral entry.



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Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination in ANY branch of Engineering and Technology.

OR

Passed B.Sc. Degree from a recognized University and passed 10+2 examination with Mathematics as a subject

The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the program.

More Information: http://cpur.in/b_tech_lateral

Eligibility Criterion: Eligibility criteria for admission in 2nd year of B.Pharmacy through lateral entry.

Passed Minimum TWO years Diploma in Pharmacy examination from an institution approved by PCI u/s 12 of Pharmacy Act, 1948.

10% of sanctioned intake of B.Pharma 1st year + remained vacant seats of 1st year and not created by failure of students or not permitting the students for examination due to lack of attendance.

The marks obtained to award the division in Diploma/Degree will be considered for deciding the eligibility and respective merit.

Notwithstanding anything contained in these rules & regulations, Career Point University, Kota possesses the right to modify these rules and regulations and/or insert/ delete provisions of these rules from time to time.

Notwithstanding anything stated in this Admission manual, for any unforeseen issues arising, and not covered by the rules & regulations, or in the event of difference of interpretation, the decision of the Vice-Chancellor shall be final.