



<b>Name of Policy</b>	<b>Policy on Sustainable &amp; Ethical Purchasing</b>
<b>Policy Effective From</b>	<b>July 2021</b>
<b>Policy Version</b>	<b>2</b>

## CAREER POINT UNIVERSITY

(Established by the Government of Rajasthan Act No. 13/2012, u/s 2(f) of the UGC Act 1956)

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## Policy on Sustainable and Ethical Purchasing

The Career Point University is committed to caring for the environment and society. We understand that our purchasing decisions impact both people and nature, so we include sustainability in all our procurement activities. This policy highlights our efforts to promote sustainable development in India.

The University strives to:

**To reduce environmental impact, we focus on buying products and services that:**

- Use less energy and resources during production, transport, use, and disposal.
- Are made from recycled or renewable materials when possible.
- Save water.
- Produce less pollution and waste.

**To promote ethical and social responsibility, we prefer suppliers who:**

- Treat their workers fairly with proper wages and safe working conditions.
- Do not use child labor or exploit anyone.
- Encourage diversity and inclusion.
- Support local businesses and communities whenever possible.

### Implementation:

➤ **Evaluation Criteria:** Along with price and quality, sustainability is included in all purchasing decisions. We consider:

- The total cost of a product's life, including its environmental and social impact.
- Environmental certifications like Energy Star or BEE star ratings.
- Supplier practices and codes of conduct related to sustainability.
- Opportunities to buy from local suppliers, if they meet quality and cost standards.

➤ **Communication and Training:** The University trains staff involved in purchasing to follow this policy. The training covers:

- How to find and evaluate sustainable products and services.
- How to understand supplier certifications and sustainability practices.
- How to use lifecycle costing when making decisions.





- **Monitoring and Reporting:** The University regularly checks its progress on sustainable procurement goals and reports the results. These reports may be shared publicly to maintain transparency and accountability.

#### **Specific Actions:**

- **Paper and Printing:** We use recycled paper (70% or more) and prefer double-sided printing. We also use electronic documents and cloud storage to reduce paper use.
- **Electronics:** We buy energy-efficient products with Energy Star or BEE ratings and follow the E-waste (Management) Rules, 2016, for safe recycling.
- **Furniture and Supplies:** We choose durable, recycled, and recyclable materials for furniture and supplies wherever practical and cost-effective.
- **Cleaning and Janitorial Products:** We use eco-friendly cleaning products that are low in toxicity and biodegradable, in line with India's focus on green solutions.
- **Construction and Renovation:** We select sustainable materials like recycled steel or fly ash bricks and follow green building standards such as LEED or IGBC when possible.
- **Transportation:** We promote sustainable transport by using electric vehicles and supporting public transport. We have also set up charging stations on campus.

#### **Sustainable Procurement Committee:**

The University will frame a committee to manage this policy, suggest new actions, and keep track of changing sustainability standards and laws in India.



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